WATER POLO AUSTRALIA

PROVIDER INFORMATION PACK

Approved Provider Program

INFORMATION FOR INDEPENDENT WATER POLO OPERATORS



Connect your participants with Water Polo Australia — while keeping your program independent.

What is the program?

The Water Polo Australia (WPA) Approved Participation Provider Program is designed for independent organisations delivering water polo participation activities outside the traditional club structure. It provides a way to register participants with WPA without requiring the provider to become a WPA Member Club or affiliate with a State or Territory Member.

The program helps WPA recognise participation happening across the sport and improve national participation data. It does not give WPA ownership of, or commercial control over, a provider's program.

At a glance

$10 incl GST per participant	Proposed registration fee per participant
Independent operation	You retain control of your program, pricing, brand, staff, venues, scheduling and customer relationships.
WPA registration	Participants are registered under the Approved Provider Participant category.
Insurance arrangements	Eligible approved water polo activities may fall within WPA's applicable Liability and Personal Accident arrangements, subject to policy terms.
No club affiliation required	You do not need to become a WPA Member Club or affiliate with a State or Territory Member.
No automatic competition access	Registration does not provide eligibility for WPA-sanctioned competitions or events.

Who is it for?

- Independent Water Polo academies and private operators
- Community organisations and recreation programs
- Social and recreational Water Polo providers
- Independent coaches and organisations running introductory or skills-based Water Polo activities
- Schools, Universities, Councils
- Aquatic Facilities and Swim Schools

Why is WPA introducing it?

Water polo happens in more places than affiliated clubs. The program helps WPA recognise participation outside the traditional club pathway, improve national participation data and create an optional connection to the broader sport.

How the program works

1. Apply

Submit the provider application, identify your programs and venues, nominate a responsible contact and agree to the program Terms and Conditions.

2. Demonstrate safe delivery

Provide information about risk management, emergency procedures, supervision, staff capability, safeguarding and relevant compliance. WPA insurers may request supporting evidence.

3. WPA reviews your application

WPA may approve, decline, defer or conditionally approve an application, or request more information. Approval is not automatic.

4. Register participants

Participants intended to receive Approved Provider Participant status must be registered in the WPA membership platform before relying on associated insurance arrangements.

5. Pay the participant fee

The proposed fee is $10 per participant per Program Year. Invoicing and registration upload frequency will be agreed with WPA (Note any participant that is already registered in the system through a another approve provider, club or state membership will not be charged the $10 fee).

6. Maintain approval

Keep participant and safety records current, notify WPA of material changes and comply with program requirements. Approval does not automatically renew.

Participant registration options

The registration method and upload schedule will be confirmed with WPA.

Option	How it works
WPA membership platform	Where available and agreed, the provider uses the WPA platform to register participants.
Bulk upload	If the provider uses a separate system, participant details can be submitted using a WPA-approved template for upload at agreed intervals.

What remains your responsibility?

- Deliver programs safely, including activity-specific risk assessments and appropriate supervision.
- Ensure venues and equipment are suitable and meet venue, aquatic safety and other applicable legal requirements.
- Maintain appropriate emergency and first-aid procedures.
- Use appropriately qualified or experienced personnel where required.

- Meet applicable child safeguarding and Working With Children Check requirements.
- Maintain accurate participant and staff records and handle personal information appropriately.
- Report incidents and claims under WPA and insurer procedures and cooperate with claim reviews.
- Determine whether additional insurance is needed for business activities, staff, premises, equipment or risks not covered by WPA arrangements.

Insurance: what providers need to know

Insurance is limited to eligible approved Water Polo activities and is always subject to applicable policy wording, terms, conditions, exclusions and limits.

Under the program Terms and Conditions, an Approved Provider may be covered under WPA's Liability insurance arrangements and registered Approved Provider Participants may be covered under WPA's Personal Accident arrangements while participating in, organising or delivering approved water polo participation activities. This is not comprehensive business insurance.

For the intended coverage to apply

- The activity must be a Water Polo activity within the scope approved by WPA.
- Each participant seeking Personal Accident cover must be registered under the Approved Provider Participant category.
- The provider and participants must meet and follow applicable WPA safety and risk management standards, policies and procedures.
- Any tournament or competition must meet the sanctioning and approved-activity requirements in the Terms and Conditions.
- All other policy conditions, exclusions, eligibility requirements, limits and claims procedures must be satisfied.

What is not automatically covered?

- Activities outside Water Polo or outside the scope approved by WPA.
- Unregistered participants seeking participant Personal Accident cover.
- Tournaments or competitions that do not meet applicable WPA/State Member sanctioning and approved-activity requirements.
- Any person, activity, claim or circumstance excluded by the relevant policy.
- The provider's entire business, including all commercial, employment, premises, equipment or professional risks.

What participants receive

- WPA registration under the Approved Provider Participant category.
- Recognition as a Water Polo participant associated with an approved provider.

- Access to applicable WPA insurance arrangements for approved activities, subject to policy terms.
- Participation data captured within the WPA ecosystem.
- Limited access to the WPA Learning Centre
- Any additional benefits specifically identified by WPA.

What registration does not provide

- Automatic eligibility for WPA or State/Club-sanctioned events, formal competitions or tournaments.
- WPA Member Club or State/Territory Member membership.
- Representative team eligibility, selection pathway access or voting rights associated with traditional membership.

Provider actions to remember

- Do not describe an activity as covered unless it is within the approved scope and policy conditions are met.
- Do not assume provider approval replaces your own insurance needs.
- Report incidents and potential claims promptly under WPA and insurer procedures.
- Keep participant registration and safety documentation accurate and available.

Frequently asked questions

Do we need to become a WPA Member Club or affiliate with a State Member?

No. The program is designed for independent providers. Approval does not make your organisation a WPA Member Club or State/Territory Member affiliate.

Will WPA own or control our program?

No. You retain ownership and control of your program, brand, intellectual property, pricing, staff, contractors, venues, scheduling, customer relationships and commercial arrangements. The program is not exclusive unless separately agreed in writing.

How much does it cost?

The proposed fee is $10 per registered Approved Provider Participant per Program Year. WPA may review fees for future Program Years, with material changes discussed with providers before the relevant year. Participants that are already registered within the WPA platform through another approved provider, club or state membership will not be charged the fee as they are already covered under their club/state membership.

Does the $10 fee cover all our business insurance?

No. The fee contributes to program administration and access to applicable WPA insurance arrangements for eligible approved Water Polo activities (Liability and Person Accident). It does not provide comprehensive cover for the provider's business or operations.

Are participants covered as soon as we apply?

No. WPA must approve the provider and activity scope, participants must be registered under the correct category, and all policy conditions and safety requirements must be met. Do not assume cover applies until approval and registration arrangements are confirmed.

Can our participants play in WPA competitions or sanctioned events?

Not solely because they are registered as Approved Provider Participants. They must meet the eligibility requirements for the relevant event, which may require registration through a WPA Member Club and/or State Member.

Can we run activities outside Water Polo under this program?

No. The WPA insurance arrangements described in the program apply to Water Polo activities only. Other activities must not be represented as covered under this program.

What safety documents will we need?

WPA may request an activity-specific risk assessment, Emergency Action Plan, venue details, supervision arrangements, staff qualifications and training, safeguarding procedures, relevant Working With Children Checks, incident reporting procedures and equipment safety processes. Requirements may depend on the activity and applicable rules.

Do all staff need WPA/Sport Integrity Australia education?

Relevant personnel must complete education required by WPA for their roles. Providers should maintain training records and confirm the applicable requirements with WPA.

How do we register participants if we already use our own database?

The provider and WPA can agree on a practical process. The proposed approach allows participant details to be supplied through a WPA-approved template for bulk upload at agreed intervals, subject to WPA confirmation.

Does approval renew automatically each year?

No. Approval applies for the period specified by WPA and does not automatically renew.

What if our program, venue or delivery model changes?

Notify WPA of material changes, particularly changes to activities, venues or safety arrangements, so WPA can determine whether the approval scope or supporting information needs updating.

What happens if an incident or insurance claim occurs?

Follow emergency and incident procedures, ensure appropriate care is provided, and report the incident or claim in accordance with WPA and insurer requirements. Preserve relevant records and cooperate with WPA and the insurer.

Ready to explore the program?

Contact Water Polo Australia to discuss eligibility, the application process, required evidence, participant registration options and next steps.

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